Welcome to anmeldunginenglish.com! Here you find information if you just moved to Germany and are about to register here. The process of the Anmeldung (English: registration) is not complicated, however all the required forms need to be handed in in German. Here we want to inform foreign newcomers about the most important facts and guide them through the process in a few steps.  
  
Anmeldung at the registration office

What is Anmeldung and what do I need it for?  
  
Every person permanently living in Germany has the legal responsibility to inform the local registration office about his or her moving. This process in German is called Anmeldung. It is also condition for lots of further bureaucratic operations, such as registering your car, the acquisition of a driving license or the delivery of your [income tax card](http://www.linguee.de/englisch-deutsch/uebersetzung/income+tax+card.html).

What do I need?  
  
For successfully going through the process of the Anmeldung you will need:

* Anmeldung form, completed in German
* The Anmeldung form, to complete in German
* A confirmation form of your landlord called **Wohnungsgeberbestätigung** oder **Vermieter-Bestätigung**, to complete in German
* Your passport, if necessary those of your familiy-members
* If present: your Visa or residence permit
* If present: marriage certificate, birth certificates of your children, divorce papers (since the Anmeldung also determines the placement into a tax class)
* Some cash (for paying eventual processing fees at the registration office)
* Mietvertrag?

What does it cost?  
  
Usually the Anmeldung is free. However, since German federal states have their own discretion of the process, there can be exceptions; such as Hamburg charging a fee of 12,00 €.

Who needs to register and when?

Every person permanently living in Germany hast to register. For EU citizens every stay longer than 3 month is considered as permanent and thus needs to be reported. However, at the latest when you move in to a rental place the Anmeldung needs to be done. Therefor most German federal states grant you a time-limit of one week from the validity date of your lease agreement, with some exceptions granting you two weeks. In case you exceed the time-limit there can be sensitive monetary fines discreationary to the responsible registration office.

How does it work?

1. In the first place it is necessary to fill out the two forms **Anmeldung** such as **Wohnungsgeberbestätigung**. Your responsible registration office should provide a German version of them to either download online or to pick up from their office. An easy way for moving foreigners is our Anmeldung generator guiding you through the questions in English – you will receive both the Anmeldung form such as the Wohnungsgeberbestätiung form by email:  
     
   This service is 4,99 €.  
     
   At last please doublecheck the completed forms, sign the Anmeldung form and ask your landlord to confirm the Wohnungsgeberbestätigung for you. The forms are ready to hand in to your registration office now.
2. Make an appointment at your registration office.  
     
   In most German states for the Anmeldung a visit at your responsible registration office is compulsory. If your moving together with your family it is sufficient if one parent shows up as a representant for the other family members. In most registration offices you can easily make an appointment online – just visit their appropriate website.

## Your Way to the registration Office

## The visit at the registration office is – provided that you made an appointment in advance – a quick and simple operation. The employier transfers both the completed forms into a system, checks your passport and if present your visa and certificates and clarifies possible queries. After that he will hand out the so-called Meldebestätigung, which means the confirmation of registration and resident.